

GHI BOARD of DIRECTORS

Meeting Minutes – November 11, 2008 and AdHoc meeting of December 9, 2008

6:30-8:00

Focus – 2009 CareCircle.net Celebration Debriefing, 2009 Budget & Planning

In attendance Nov. 11: Donna Cathey, Hope Emery, Kate Emery, David Fearon, Steve Lupien, Steve Silk, Brenda Steigman

Absent: Janet Kniffin, Benjamin Cruse, Kim Hoare, Jennifer Jacobson, Vi Beaudreau

In attendance Dec. 9: Janet Kniffin, Hope Emery, Kate Emery, David Fearon, Steve Lupien, Steve Silk, Brenda Steigman

Absent: Donna Cathey, Benjamin Cruse, Kim Hoare, Jennifer Jacobson, Vi Beaudreau

General Business

- Approval of September minutes --- A motion to approve the minutes was made by Dave Fearon and 2nd by Steve Silk.
- Staff Member changes and updates
 - We have had a change in staffing, Jay Mucci the Granted Program Manager for the Student Computer Training program did not fit the needs of the program. He is no longer with GHI. Brenda has started to look for a new replacement. Dave and Donna had some ideas for potential candidates and will forward the contact information to Brenda.
 - Sherry Lockhart has passed her 90 review period and has expressed an interest in the Development areas. She will be taking on more responsibilities to help GHI move forward with grant seeking, fundraising, PR and marketing.
- Financial review – The Year to date review of the October financials was reviewed and discussed. A motion to approve the October financials was made by Steve Lupien and 2nd by Dave Fearon.
- Fundraising Activities such as the Computer Recycling Drive were discussed. Tentatively a May 2009 drive is scheduled, it was suggested by Steve Lupien that we contact Best Buy's 3rd party program manager to see if we could get funding for the drive. Brenda will follow up with the contact directly rather than applying in the normal manner for the grant.
- It was also suggested that GHI provide a Webinar for the CareCircle.net group. Dave Fearon and Steve Lupien offered to host the first webinar for GHI.

2009 Action Plan

- Reviewed the Strategic Values – The Marketing Committee will work on the addition of a five to 7 word explanation of each of the Values. Also, the addition of "Appreciation" and a description will be added. The list is as follows:
 - Compassion
 - Respect
 - Nonviolence
 - Equality

- Communication
- Optimism
- Activism
- Appreciation

Review and update of the Mission:

The following suggestions for the mission are:

- As an incubator for positive change, GHI provides Change-makers the foundation they need to take positive action on local and global issues.
- We support Change-makers by providing them with the foundation they need to take positive action on local and global issues.

Additional “wordsmithing” will be done by Steve L.

As part of Action Planning – “The Global Harmony Institute Phases and Profiles” was handed out to assist with discussion. (It is attached to the end of the minutes as a reference.)

As the discussion of the GHI Mission and strategies continued, the following ideas and suggestions should be to include in the planning:

- The Addition of Webinars and Conferences for both the groups that need ChangeMakers (i.e. Towns, Cities, DCF) and for the development of ChangMakers.
- Donna Cathy offered a planning and strategy tool to assist with the 2009 planning. She also volunteered to help Brenda define the priorities to get the group started for the next meeting.
- As an added service from GHI and an attempt to control the budget, the use of executive volunteers to help ChangeMakers organize and serve as a mentor to the Change-makers. Dave Fearon offered to serve as an organizer to help recruit and plan the use of these volunteers.
- Dave Fearon – Suggested the use of his class to help with some research for GHI.

Much progress was made during the meeting. Due to the urgency to capture the new hope of the country, the lack of general non profit funding and freshness of the idea, an Ad Hoc meeting of the BOD be added for December.

Ad Hoc Meeting date: Tuesday, December 9, 2008 6 pm to 8 pm. The group will chip in for pizza.

The meeting was adjourned at 8:20 pm.

2009 Meeting Schedule

1/13/09

3/10/09

5/12/09

9/8/09

11/10/09

NOTE: The GHI Board of Directors meetings are scheduled for the 2nd Tuesday of the odd months except July.

Next Meetings

Ad Hoc Meeting: 12/9/08 – 6:00 pm to 8:00 pm

Regular BOD Meeting: 1/13/09

December 9th, Meeting Minute Additions:

Meeting Time: 6 pm to 8 pm

The purpose of the meeting was to discuss the GHI's 2009 Strategic Priorities. General discussion centered on the fact that small groups are struggling to maintain programs and services through this economic downturn, thus this is the time to form partnerships and affiliates. Together we can share ideas and resources while continuing to serve and develop the GHI constituent base.

The addition of joint programs/partnerships were added to the priorities spreadsheet. Please see the 2009 Strategic Priority Spread Sheet for complete details.

It was also discussed that when we identify and approach groups that we target the "influencers." The conversations should remain hopeful and to use the combined ingenuity of all involved to keep the ideas and cause going.

Upon completion of the discussion, sharing of ideas and additions to the Strategic Priorities, it was moved by Steve Lupien and seconded by Dave Fearon to focus on the following for 2009.

1. Define and Develop GHI Programs
2. Program Tool Development
3. Outreach

The meeting was adjourned at 8 pm.

Respectfully submitted: Brenda Stiegman

Global Harmony Institute Program Phases and Profiles

Phase	Heart	Idea	Care Circle	Affiliate	Initiative	Organization
The Question	I want to do something to help, but what?	I want to do something about a particular issue, but what can I do, and how do I find others to help?	I have a group, and we're committed to doing something about this issue. How can you help us be more effective?	We need some basic administrative support and a fiscal sponsor. Can you help us with that?	We're up and running and working toward becoming a larger and more formal organization. Can you help us get there?	We're an organization that once was just a small care circle. How can you help us, and how can we help other care circle leaders grow their ideas.
What GHI can do for you	<ul style="list-style-type: none"> • Inspiration • Ideas 	<ul style="list-style-type: none"> • Tools and Ideas to gather run and lead a group. • Connections to others who care about your ideas 	<ul style="list-style-type: none"> • Help you find new members • Keep your group connected between meetings • Online access to all your archives • Web based FAQ • Central Updates • Instant Web presence • 24/7 Access for members and potential members • Community of organizers 	<ul style="list-style-type: none"> • All of the items found under Care Circles. • Fiscal Sponsorship • Basic Admin Support 	<ul style="list-style-type: none"> • Pointers to other resources • Connections to others in your position • Computers • Admin Support • Phone Support • Grant Research • Marketing Support • Leadership training • 501 (c) 3 assistance 	<ul style="list-style-type: none"> • Mentor program • Executive Directors Circle • Find Members